

Action Groups

Purpose

Action Groups help participant share needs or projects, identify who can act on this, and what support might be of use.

Goals and Outcomes

- Groups come together around topics for which there is shared interest
- Context, vision, pathway forward, actions and any specific asks for this topic are named

ACTION GROUPS

Instructions

Assumptions

Action Groups are dependent upon the 'Gives and Gets' themes identified after the Gallery Walk. Alternatively, Action Groups could be used following any process of identifying a set of topics where action or support is needed.

Step 1: Framing and Opting in [10 mins]

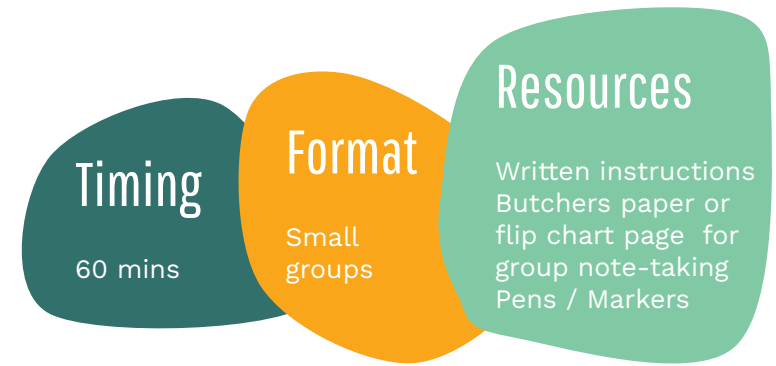
Ensure the topics are written and visible to everyone. Frame the activity (modelled lightly on Open Space):

- In this activity, you will choose a group to work with
- We are looking for people to nominate themselves as group hosts. Hosts are responsible for ensuring each question is answered in the time allowed and taking a photo of your notes
- Each group will also need a note-taker
- You are able to select the group you'd like to join. Joining a group does not make you responsible for the actions identified, although we will be looking for people who can take actions forward
- Hosts, if you do not get any participants, look to join another group
- We will debrief after and (if you can promise this) all action group discussions will be shared afterward, so don't worry if you miss out on a conversation you will be interested in.
- Have hosts nominate themselves, ensure there is a host for every group.

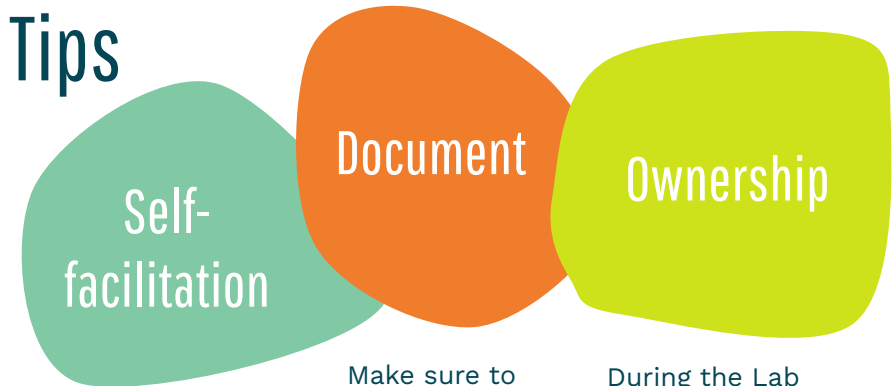
Step 2: Topic discussion [30 min] Ask the groups to work through the following headings and questions:

- **Naming:** Name the topic so it will be clear to others later
- **Context:** Why is this topic important? Needs? Opportunities? Challenges or barriers? Was it a Give or a Get theme?
- **Vision, hope, or goal:** What do you see is possible? What do you wish was happening right now that is not happening? Why is this meaningful?
- **Pathway:** How might we move forward on this? What would help? Do you see any steps or stages?
- **Asks and actions:** Are there any clear asks or actions out of this discussion? Name owners if possible

Step 3: Debrief [20 min] Ask each group to debrief their discussion. Visibly note any clear asks, actions, and owners



Tips



Write down the group's hosting responsibilities as well as the activity instructions, eg: Moderate the conversation, track time, make notes, take a photo of the notes

Make sure to photograph the group notes!

During the Lab ensure there are owners for any key actions or topics that come out of the Action Groups. Alternatively, the working group takes on the task of looking for owners post-Lab